

Popponeset Community House-Hiring Process

| How the Hiring Process Works | When/Why |
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| If applicable, the prior years staff: Snack Bar, Door collector, Arts & Crafts and Beach Rakers will be asked if they are returning for the upcoming Summer. | March-April |
| Generally, crafts helpers start at around age 10/11, rise up to the Door collector (~12/13 years) and Snack Bar attendant (~13-15 years). Beach Rakers are generally ages 11-14. | Based on Prior Years Experience |
| When there are multiple qualified candidates for the roles of Snack Bar, Door or Softball/Soccer facilitator, the house manager will select the candidate based on tenure, age, grade, first to commit, etc. The House Manager will also be responsible to determine if a position can be shared (snack bar has been shared in prior years). | Based on Prior Years Experience |
| If a child commits to returning, they will be hired (asked back) before new candidates are solicited. | This is in line with other hiring venues |
| If there is a shortage of needed staff, the House Manager and Beach Raking Coordinator will seek to find new candidates. Generally, the pool of candidates are those children that have volunteered the year prior. | March-May |
| A “ Employment Interest Sign Up Sheet” will be maintained at the House for anyone in the community who expresses interest for open positions (for either the current season or the following season). Interested craft helpers may be asked to volunteer in the role for a period of time before being hired if possible. | New to start Summer 2021 Sign-up sheet will be at the Community House |
| The hiring of the House staff or the Beach Rakers will be at the sole discretion of the House Manager and the Beach Raking Coordinator. (This as always been the process based on past House Directors) | They have the expertise in what is needed and know the candidate best |
| Candidate must commit for the entire season, be a current PBA resident and be a member in good standing. | Homeowners Dues Must be Current |
| The Hiring Process will be posted on the PBA Website for Community Awareness. | PopponesetBeachAssociation.com |
| Key Note: Anyone in the Community is always Welcome to Volunteer for any of the Events hosted at the PBA Community House. | Volunteering is Encouraged! |